



# HEARTLAND PROFESSIONAL DEVELOPMENT

AREA EDUCATION AGENCY *Extending your reach.*

**TO: PRINCIPALS, CURRICULUM COORDINATORS, AND COUNSELORS**  
**(\*PLEASE NOTIFY YOUR STAFF\*)**

## **AUTISM TRAINING (2 DAY) WORKSHOPS**

**Monday & Tuesday, September 21 & 22, Activity #EL000199991001 OR**  
**Wednesday & Thursday, September 23 & 24, 2009, Activity #EL000199991002**  
**Johnston Lion's Club, 6401 Merle Hay Road, Johnston, Iowa**  
**8:00 a.m. – 4:30 p.m. each day**

**\*\*PLEASE POST\*\***

- **This course is restricted to current full-time employees of PreK-12 schools and partner institutions within the AEA 11 area, including Des Moines Schools, and employees of Heartland AEA 11.**

Structured teaching is a philosophy designed for students with autism whereby visual programming is utilized to provide predictability and consistency. The components of this philosophy include the elements of structure, curriculum, independence, positive behavior supports, communication and social interaction for students spending much of their day in the regular education setting.

Priority for Attendance:

1. Current full-time teachers/paraeducators in the AEA 11 area, including Des Moines Schools, who have a student with autism in their classroom.
2. Teachers who are currently teaching in the AEA 11 area and Des Moines Schools who need credits for re-certification.
3. Heartland Autism Resource Team Members
4. Employees of Heartland AEA 11.

**Fee/Credit:** The registration fee is \$60 payable to Heartland AEA with registration. One license renewal credit will automatically be issued to participants upon completion of course requirements. One Drake graduate credit is available for an additional \$100 payable to Heartland AEA with registration.

**Registration:** *Please register on-line* and follow the instructions below using the appropriate activity number. You will need to pay by credit card or purchase order. If you prefer to pay by check, you will need to print out a registration form from our web site (click on Professional Development Catalog and then scroll to the bottom of the page and click on "Printable Registration Form").

1. Go to the Heartland website: [www.aea11.k12.ia.us](http://www.aea11.k12.ia.us)
2. Under the Quick Links area, click on "Professional Development Catalog."
3. On the Catalog Search Page, enter the activity number (from the table provided on this flier) where it says "OR...Enter an Activity Number..." and then click "Go."
4. Click on the "Add to Cart" button on the activity detail page.
5. Please sign in by entering your name and either your driver's license number or social security number. (Sorry, this is a mandatory field in the system.)
6. Next enter or verify your personal information and click "Continue."
7. On the shopping cart page, click on the appropriate method of payment button.
  - (a) CREDIT CARD PAYMENT: Click Pay-Credit Card. This will take you to the credit card site. Once you have completed the payment process, click the button, "Important: Your registration is NOT COMPLETE until you CLICK HERE," once to complete your registration and then wait for confirmation.
  - (b) PURCHASE ORDER PAYMENT: Click "Pay-P.O." On the Pay with Purchase Order page, please enter the State-assigned District Number, State-assigned Building Number and Purchase Order Number. Click on Complete Registration.

If you have questions about your registration, please call 1-800-255-0405 ext. 14443.

**Important:** This class fills up very fast, and there is a maximum enrollment of 60. Registrations received late could be on a waiting list. To verify that we have received your registration, you may go to our website at [www.aea11.k12.ia.us](http://www.aea11.k12.ia.us); then go to "Professional Development Catalog;" then to the bottom of the screen and click the blue "click here;" follow prompts to view your current personal professional development activity list.